



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA.

**PALOS TOWNSHIP  
BOARD MEETING  
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

**January 22, 2024 - 6:30 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Recognitions / Proclamations / Presentations / Communications**
- 5. Reports of and Communications from Township Officials**
  - A. Supervisor / Treasurer**
  - B. Trustees**
  - C. Highway Commissioner**
  - D. Clerk**
  - E. Attorney**
- 6. Consent Calendar**
  - A. Approval of Palos Township Board Meeting Minutes of December 19, 2023
  - B. Audit and Approval of Town Fund Bills and Warrants Dated February 1, 2024
  - C. Audit and Approval of Road and Bridge Bills and Warrants Dated February 1, 2024
  - D. Approval of General Assistance Fund Bills Dated February 1, 2024
- 7. Action on Items Removed From Consent Calendar (If Any)**

**At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at [clerk@palostownship.org](mailto:clerk@palostownship.org)**

8. **Legislation and Action Items**
9. **Other Business for Discussion Only**
10. **Citizens Wishing to Address the Board**
11. **Executive Session (if Determined Necessary)**
12. **Action on Items from Executive Session (If Any)**
13. **Adjournment**

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**PALOS TOWNSHIP BOARD MEETING  
10802 S. ROBERTS ROAD  
PALOS HILLS, ILLINOIS 60465**

**December 19, 2023 – 6:30 P.M.**

**Call to Order**

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M.

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Roll Call**

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams.

**Officials present:** Clerk Jane Nolan  
Assessor Robert Maloney  
Attorney Caitlin Frenzer

**Officials absent:** Trustee Jeanes

**Others present:** April Schrader, Administrative Assistant, Road and Bridge District (Palos)

**Recognitions/Proclamations/Presentations/Communications**

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

## Reports of and Communications from Township Officials

### Supervisor/Treasurer

**Supervisor Schumann** discussed the donation that the township gave to Pathlights in the past. Pathlights is the old PLOWS. She passed out a fact sheet containing ideas for donations to Pathlights as it has been some time since we have donated to them. The Board can peruse these and a decision can be made at the next meeting. **Supervisor Schumann** stated that the township is getting ready for the Christmas Distribution. There are gift cards from the Palos Lions Club, Fairplay, Jewel and Aldi, and a grant from the Eileen S. Andrew Foundation. This foundation gave the Township Food Pantry a check for \$5,000. We are to communicate back and forth to them concerning usage of the money. Thanks to a long conversation with Megan as to how our pantry works, and all the good it does, we were able to receive this donation. Thanks Megan!

### Trustees

**Trustee Riley** reported that he had no report for the Board.

**Trustee Jeanes** did not have a report as she did not attend the meeting.

**Trustee Abuzir** reported the Cholesterol and Health Service fees for the month of November as follows:

Cholesterol	\$ 200.00
Health Service Fees	\$ 500.00
Total	\$ 700.00

**Trustee Woods** stated that he had no report.

### Highway Commissioner

**Highway Commissioner Adams** reported that the road project he is working on is completed. He stated, once again, how much he liked and respected the contractor. Through this contractor's diligent work, the Road District was able to pave another street under the same amount of money.

**Commissioner Adams** had a correction to the minutes of November 27, 2023. The minutes state the cost of the Road Project was \$409,000.00 and the actual amount should be \$428, 209,61. He was pleased that Trustee Woods was interested and gave him the name of this contractor.

**Supervisor Schumann** asked if any of the roads that were done at this time were in Suffield Woods. **Commissioner Adams** replied yes. Every year Suffield Woods gets roads done. Suffield Woods had four roads done this year. He stated there are complaints about these roads anyway.

## **Clerk**

**Clerk Nolan** gave the entire Board a fact sheet concerning the TOI Education Program. She discussed several points from the most recent TOCC Executive Board Committee Meeting (Zoom.)

Some of the points are as follows:

1. The Spring Conference will most likely be on Thursday, June 13, 2024.
2. The Oakbrook Double Tree by Hilton has been chosen as the conference venue, but it has not been confirmed that it will be there – waiting for confirmation.
3. There will be eight breakout sessions – four at a time at the conference, each division will submit topics for the breakout sessions.
4. Registration will begin April 1, 2024.
5. TOCC is working on credit card usage. When this is all set up attendees to events sponsored by TOCC will be able to use their credit card for payment.

**Clerk Nolan** also stated that she watched zoom on First Amendment Audits and she took notes. She read a selection concerning something about the auditors. Sometimes the auditors try to provoke you to say things you would not naturally say. The Board will discuss more about this topic later. later.

There was some discussion concerning the new Paid Leave Act. Cook County passed an Ordinance on December 14, 2023 and followed the Act as written by the Illinois Department of Labor.

No agency can start using the paid leave hours until 90 days after the effective date of the act. No one can utilize this leave until March. If the township decides it wants some employees to accrue the paid time instead of frontloading it, we would have to be sure that the amount we calculate would be retroactive to January 1, 2024.

The regulations by the Illinois Department of Labor have not been passed yet. They are in the comment stage at this point and these regulations could change before March.

### **Attorney**

**Attorney Frenzer** had no report.

### **Consent Calendar**

**Trustee Woods** read the following to the Board.

A. Approval of Palos Township Board Meeting Minutes of November 27, 2023.

Supervisor Schumann moved to remove letter A from the consent calendar

B. Audit and Approval of Town Fund Bills and Warrants Dated January, 2024

C. Audit and Approval of Road and Bridge Bills and Warrants Dated January 1, 2024

D. Approval of General Assistance Fund Bills Dated January 1, 2024.

**Trustee Woods** moved to adopt the Audit of Bills and Warrants B, C, D.

**Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

### **Action on Items Removed from Consent Calendar**

**Trustee Woods** moved to approve the amended minutes of the Palos Township Board Meeting of November 27, 2023. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion Carried 4-0.

### **Legislation and Action Items**

- A. Adoption of ORDINANCE NUMBER 2023-O-04 AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2023 AND ENDING ON MARCH 31, 2024.

**Trustee Woods** reported that the Board decided to go with the 1.499% of the previous year's tax extension. The money was mostly put into capital improvements for the building and to cover a few other extra costs.

The majority of the Road District levy was for road improvements.

**Trustee Woods** moved to adopt Ordinance Number 2023-O-04. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried.

- B. Adoption of ORDINANCE NUMBER 2023-04-O AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES FOR THE ROAD AND BRIDGE DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2023 AND ENDING ON MARCH 31, 2024.

**Trustee Woods** stated that they shifted more from the General Levy to the Hard Road Tax, as Commissioner Adams can keep 100% of the Hard Road Tax. The Levy for the Road District was not increased even though there are two levies there – Hard Road Levy and General Levy.

**Trustee Woods** moved to adopt Ordinance Number 2023-04-O. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

### **Other Business for Discussion Only**

**Supervisor Schumann** will decide upon the donation for Pathlights and bring back discussion for a dollar amount.

### **Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board.

### **Executive Session**

No motion was made to enter Executive Session.

### **Action on Items from Executive Session**

There was no action on items from Executive Session.

### **Adjournment**

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:15 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

**Jane A. Nolan**

**Clerk**

**Palos Township**







Township of Palos

BILL AUDIT

January 5 - February 1, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1411101 OLD NATIONAL						
01/05/2024	Check	30177	City of Palos Hills		10-20-20-104 102020:UTILITIES	(70.58)
02/01/2024	Check	30178	Peerless Network		10-10-20-104 101020:TELEPHONE	(381.25)
02/01/2024	Check	30179	Com Ed		10-20-20-104 102020:UTILITIES	(393.88)
02/01/2024	Check	30180	Valic		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(150.00)
02/01/2024	Check	30181	The Big Blue Box		10-40-40-106 104040:OTHER SUPPLIES/MATERIALS	(89.00)
02/01/2024	Check	30182	Lika Construction Chicago		10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES	(1,195.00)
02/01/2024	Check	30183	Richard Demma & Associates		10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
02/01/2024	Check	30184	Ncpers		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(48.00)
02/01/2024	Check	30185	Richard Brandt		10-20-30-101 102030:BUILDING MAINTENANCE	(100.00)
02/01/2024	Check	30186	Tri-State Disposal Inc.		10-20-20-102 102020:GENERAL WASTE DISPOSAL	(86.49)
02/01/2024	Check	30187	Central Management Services - LGHP		-Split-	(4,612.00)
02/01/2024	Check	30188	Imagetech		10-10-40-102 101040:TECHNOLOGY EQUIPMENT	(81.53)
02/01/2024	Check	30189	ODP Business Solutions		10-40-40-100 104040:OFFICE SUPPLIES	(123.47)
02/01/2024	Check	30190	Amazon Capital Services		-Split-	(342.91)
02/01/2024	Check	30191	Nicor Gas		10-20-20-104 102020:UTILITIES	(344.06)
02/01/2024	Check	30192	Cook County Township Assessors Association		10-30-30-104 103030:MEMBERSHIPS/DUES	(475.00)
02/01/2024	Check	30193	Village View Publications, Inc.		10-10-20-101 101020:PUBLISHING/ADVERTISING	(600.00)
02/01/2024	Check	30194	Southwest Messenger Press		10-10-20-101 101020:PUBLISHING/ADVERTISING	(550.00)
02/01/2024	Check	30195	Stericycle, Inc.		10-10-30-109 101030:DOCUMENT DISPOSAL	(134.37)
02/01/2024	Check	30196	CivicSystems		10-10-30-103 101030:SOFTWARE/PROGRAMMING SERVICES	(2,400.00)
02/01/2024	Check	30197	ipwman		10-10-30-104 101030:MEMBERSHIPS/DUES	(125.00)
02/01/2024	Check	30198	Dearborn National Life Insurance Company		10-10-10-206 101010:LIFE INSURANCE	(26.54)
02/01/2024	Check	30199	Palos 118 educational foundation		10-50-20-106 105020:SPECIAL EVENTS	(500.00)
02/01/2024	Check	30200	Daily Southtown		10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS	(123.76)
02/01/2024	Check	30201	Chalet Florist		10-50-20-105 105020:CONTINGENCIES	(55.90)
02/01/2024	Check	30202	McKesson Medical Surgical		10-40-20-117 104020:MEDICAL SUPPLIES	(259.46)
02/01/2024	Check	30203	Safe & Sound Systems, Inc.		10-20-20-100 102020:ALARM SYSTEM	(624.00)
02/01/2024	Check	30204	McKesson Medical Surgical		10-40-20-117 104020:MEDICAL SUPPLIES	(83.44)
02/01/2024	Check	30205	Comcast		10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(494.95)
Total for 1411101 OLD NATIONAL						\$ (15,235.59)

**Note**  
This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk